

**MEMORANDUM OF UNDERSTANDING**  
**BETWEEN LONG BEACH UNIFIED SCHOOL DISTRICT (LBUSD) AND**  
**TEACHERS ASSOCIATION OF LONG BEACH (TALB)**

**Protocols for the District Implementation of Full Day Transitional Kindergarten**

**April 5, 2023**

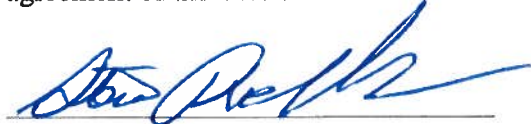
The Long Beach Unified School District ("District") and the Teacher Association of Long Beach (TALB) enter into this Memorandum of Understanding ("MOU") and agree to the following guidelines for the District Implementation of Full Day Transitional Kindergarten during the 2022-2023-24 school year.

1. All Transitional Kindergarten Teachers will receive eight (8) hours of paid time for training and classroom setup before the start of the school year. Up to three hours of professional development will be offered to support teachers in effectively integrating the new classroom furniture and materials and establishing a developmentally appropriate schedule and class routines. The remaining time will be up to the teacher's discretion to remove personal items for delivery of new furniture and prepare their classroom following the guidelines of the Early Childhood Environment Rating Scale (ECERS).
2. All TK classrooms must maintain an adult-to-student ratio of 12 to 1.
  - a. TK teachers in the PreK~TK Partner Teacher Model (CTC Permitted Teacher and the Credentialed Teacher) must meet licensing requirements. The expectation is that TK teachers work as counterparts, each teacher equally contributing their expertise within a collaboratively taught full-day program.
  - b. TK teachers without a partner teacher will work with paraprofessionals to maintain state and federal government required ratios.
3. Barring any unforeseen project or supply chain issues, all kindergarten furniture will be delivered and set up in each classroom at least one week prior to the start of the school year. Transitional Kindergarten classrooms will be provided with a class set of Chromebooks.
4. Transitional Kindergarten teachers will be expected to administer only the following district required assessments: FRSA and a maximum of six (6) district assessments.
5. Transitional Kindergarten teachers and their supervising administrators will be offered ongoing professional development to support the effective implementation of the Full Day Transitional Kindergarten model focused on topics including developmentally appropriate practice (DAP), effective classroom environments for young learners, and outdoor learning. Training options will be offered in the spring and summer to prepare for the 2022-

2023 school year. The District will determine training schedules and formats based on teachers' preferences that are submitted within a designated timeline.

6. Transitional Kindergarten recess and lunch schedules will be prioritized in school scheduling to best meet the needs of an all-day program.
7. Prior to the end of the 2021-2022 school year, all transitional kindergarten teachers will have the opportunity to voluntarily tour classrooms implementing the use of the new classroom furniture and activity stations outside their duty day. Teachers, who voluntarily tour a classroom, are eligible for one hour of hourly pay. A survey will be sent to all transitional kindergarten teachers to determine their specific needs.
8. The District will prepare a document, to be distributed to all transitional kindergarten teachers via email, providing guidance on preparing classrooms for the delivery of new furniture in the summer of 2022.
9. In the fall and the early spring all transitional kindergarten teachers will be asked to complete a survey designed to gather feedback on the implementation of the full-day transitional kindergarten model.
10. The District and TALB agree to form a Full Day Transitional Kindergarten/Kindergarten Committee to meet quarterly for the 2022-2023 and the 2023-24 school years to review program support, professional development, analyze data and provide guidance and recommendations for improvement to the program. Committee representation will be comprised of five (5) members from each party.

This MOU shall expire on June 30, 2024, and thereafter may be extended by mutual written agreement of the District and TALB.

  
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For the District

  
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For TALB

4/5/23  
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Date

4/27/23  
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Date