

**MEMORANDUM OF UNDERSTANDING**  
**BETWEEN LONG BEACH UNIFIED SCHOOL DISTRICT (LBUSD) AND**  
**TEACHERS ASSOCIATION OF LONG BEACH (TALB)**

**Protocols for the District Wide Implementation of the**  
**Extended Duty Year for Teachers**  
**April 5, 2023**

The Long Beach Unified School District (“District”) and the Teacher Association of Long Beach (TALB) enter into this Memorandum of Understanding (“MOU”) and agree to the following guidelines for the District Wide Implementation of the Extended Duty Year for Teachers beginning with the 2024-2025 school year.

The following guidelines will be used to support the implementation of the additional two (2) pupil free professional development days:

1. Each day will consist of up to four (4) hours of training to be designed through the collaborative efforts of each site's ILT and administration.
2. Each day will consist of at least two (2) hours of grade level, departments and/or pathway collaboration. The focus of the collaboration will be determined by each site's ILT and administration.
3. Each day, teachers will be provided at least two (2) hours of personal planning time to use at their discretion. These hours can be completed on campus or off site.
4. Training will address specific classroom foci identified by the District and the Site.
5. Training will take place at teachers' assigned school sites and will be differentiated to meet specific needs.
6. The District and TALB agree to issue a joint survey to help gather data regarding site and individual training needs. Each site will issue a companion survey to gather data regarding site collaboration needs. ILT and Administration from each site will utilize this data as part of the collaborative effort to develop the training and collaboration plans for the two (2) pupil free professional development days.
7. The TALB-District Calendar Committee will determine the best starting and ending dates of the teacher duty year and will determine the specific dates for each of the two (2) pupil free professional development days.
8. A committee, consisting of equal District and TALB representation, will meet at least four times a year to analyze post training evaluation data and discuss ways to maximize the effectiveness of these professional development days. This committee will begin

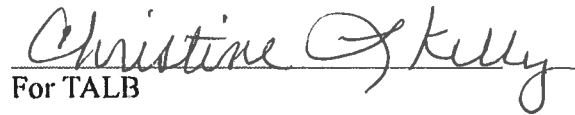
meeting to commence preparations for implementation during the 2024-25 school year.

The guidelines used to support the implementation of the two (2) additional pupil free professional development days outlined in this MOU shall remain in effect until June 30, 2025, and thereafter these guidelines may be extended by mutual written agreement of the District and TALB.

**Signatures:**

  
\_\_\_\_\_  
For the District

4-5-23  
\_\_\_\_\_  
Date

  
\_\_\_\_\_  
For TALB

4/27/23  
\_\_\_\_\_  
Date