

ASSOCIATE MEMBER BYLAWS

ASSOCIATE MEMBERS OF THE TEACHERS ASSOCIATION OF LONG BEACH

BYLAWS

ARTICLE I: NAME AND LOCATION

The name of this organization shall be Associate Members of the Teachers Association of Long Beach. The Teachers Association of Long Beach is located at 4362 Atlantic Avenue, Long Beach, California, 90807, in Los Angeles County.

ARTICLE II: PURPOSES

The primary purposes of this organization shall be to:

- A. Advance public education.
- B. Promote healthy and safe environments for students and teachers.
- C. Support scholarships and benefits for teachers and their dependents.
- D. Engage the community around our local schools.
- E. Acknowledge and celebrate teacher accomplishments.

ARTICLE III: ORGANIZATION AND GOVERNMENT

- A. This organization exists under the Bylaws of the Teachers Association of Long Beach.
- B. This organization shall be governed by the Executive Committee of the Associate Membership of the Teachers Association of Long Beach (TALB), hereinafter referred to as "Executive Committee."
- C. All acts of the Executive Committee are subject to ratification or approval of the Executive Board of the Teachers Association of Long Beach, hereinafter referred to as "Executive Board."
- D. The governing body of this organization shall be vested in the Executive Committee.
- E. The Executive Committee shall consist of five (5) Executive Committee members.
- F. The Executive Committee shall consist of the following: Chairperson, Vice-Chairperson, Secretary, Treasurer, and Executive Board Liaison.

- G. The purpose of the Executive Committee shall be to conduct the business of this organization toward the accomplishment of its stated purposes.
- H. Any Associate member in good standing shall be eligible for appointment to the Executive Committee.
- I. Three (3) Executive Committee Members shall constitute a quorum.
- J. The Chairperson, upon approval by the Executive Committee, may declare vacant the seat of any member who has had four (4) unexcused absences from Executive Committee meetings during any calendar year.
- K. No motion or proposal shall be approved, except upon a majority vote of the members of the Executive Committee present at the meeting at which said matter is presented, or via participation in an email poll.
- L. Appointment to the Executive Committee shall be by the following process: The Chairperson of the Executive Committee shall be appointed by the TALB President, with confirmation of the Executive Board, and shall serve at the pleasure of the President. The appointment and notification of the Associate Member Chairperson shall be made on or before the 31st of August each calendar year. After appointment of the Associate Chairperson, additional vacancies on the Associate Committee shall be filled by the Associate Member Chairperson, with approval of the Executive Committee, and by confirmation and approval of the Executive Board.
- M. The term of office of each Executive Committee Member shall expire on August 31st each year. However, there shall be no limit to the number of terms an Executive Committee member may serve.

ARTICLE IV: MEMBERSHIP

- A. A person supportive of Public Education and the Teachers Association of Long Beach shall be eligible for membership.
- B. Candidates for membership will be required to:
 - a. Be sponsored by a current active member or Associate member in good standing.
 - b. Submit an application.
 - c. Membership shall consist of the following:
- C. Application for membership must be approved by a majority vote of the Executive Committee members present, with a quorum voting at a regularly scheduled meeting, and approval of the Executive Board.
- D. Membership may be terminated through death, voluntary withdrawal, non-payment of dues or conduct unbecoming a member as determined by a two-thirds vote of the Executive Committee members present, with a quorum voting at a regularly scheduled meeting, and concurrence of the Executive Board. The President and/or the Executive Board also have the authority to terminate associate members.

ARTICLE V: EXECUTIVE COMMITTEE MEMBERS

- A. The term of office of each Executive Committee Member shall expire on August 31st each year; however, there shall be no limit to the number of terms an Executive Committee member may serve.
- B. The Chairperson shall be the chief executive officer and shall preside at all meetings of the Executive Committee, and shall be an ex officio member of all committees.
- C. Vice-Chairperson: In case of the death or absence of the Chairperson, or their inability from any cause to act, the Vice-Chairperson shall perform the duties of the Chairperson.
- D. The Secretary shall record the minutes and notify the members of Committee meetings.
- E. The Treasurer shall report to the Executive Committee all income and expenditures.
- F. The Executive Board Liaison shall be charged with maintaining liaison/communication with the Executive Board.

ARTICLE VI: EXECUTIVE COMMITTEE MEETINGS

- A. Executive Committee Meetings shall be held five (5) times a year at a time and place designated by the Chairperson of the Executive Committee and shall be open to all members in good standing.
- B. Special Executive Committee meetings may be called by the Chairperson, or at the written request of three (3) or more Committee members, with 48 hours notice.
- C. All meetings shall be run in a business like, professional manner, utilizing Robert's Rules of Order.
- D. The presiding chairperson shall not vote on any question before the committee at any meeting, except when their vote is necessary to overcome a deadlock or tie vote of the committee.

ARTICLE VII: COMMITTEES

- A. The Executive Committee Chairperson shall appoint such committees as may be deemed necessary.
- B. The Executive Committee shall define the responsibilities of all other committees.
- C. Committee meetings may be called at any time by the Committee Chairperson, with 48 hour written notice.

ARTICLE VIII: DUES

- A. Annual dues shall be due and payable on or before September 1st of each year in such amounts as is approved by the Executive Committee and approved by the Executive Board.

ARTICLE IX: RECEIPTS AND DISBURSEMENTS

- A. All receipts shall be deposited into Membership Engagement.
- B. All disbursements shall be made by check signed by two designated members of the Teachers Association of Long Beach.
- C. No expenditures shall be authorized except against funds on deposit.

ARTICLE X: FISCAL YEAR

- A. The fiscal year for this organization shall be from September 1 to August 31st.

ARTICLE XI: AMENDMENTS

- A. These Bylaws may be amended by a two-thirds (2/3) vote of the Executive Committee, with a quorum voting, and approval of the Executive Board.
- B. Any member of the Executive Committee may sponsor a proposed Bylaw change provided said proposed bylaw change is submitted to the Executive Committee, in writing, at a regularly scheduled meeting.